



BSLA eBulletin – Facebook blurb – August issue

Step-by-step directions on how to join and create your Facebook page

Millions of people use Facebook everyday to keep up with friends, upload an unlimited number of photos, share links and videos and learn more about the people they meet. You can make your profile as business- or personal-oriented as you'd like. You are also able to control your privacy settings, making your profile only visible to people you connect with, and even limiting the content your friends are able to see.

Sign up Steps:

- 1) Go to [Facebook](#) and fill out the all the information fields under **Sign Up** and then click the green "Sign Up" button.
- 2) Complete the security check by typing out the words on the picture in the "text in the box" field.

Getting Started Steps:

Step 1 - Add Friends

-- Facebook provides you with a selection of people who you may know. With the click of a button you can send a "friend request", ignore the listing or skip the step.

Step 2 - Find Friends

-- Facebook has a feature where you can have Facebook search your e-mail account and find more of your friends that are on Facebook. (If you choose this method it has been suggested that you change your e-mail password after you are done).

Step 3 - Profile Information

-- By providing some basic information such as your high school, college/university and company names, Facebook will be able to locate even more of your friends who are also using Facebook.

Step 4 - Profile Picture

-- the last step is to add a photo of yourself. At this point you can upload a photo from your computer or take a photo with a webcam.

Now your account is set up.

The next and last step is to add some information on who you are. There are four sections where you can add as much or as little information as you wish.

- 1) Basic Information - e.g.: sex, birthday and political view
- 2) Personal Information - e.g.: interests, favorite music and favorite quotations
- 3) Contact Information - e.g.: e-mail address, mobile phone number and mailing address
- 4) Education and Work - e.g.: college concentration, degree and high school graduation year.