



BSLA

# THE BOSTON SOCIETY OF LANDSCAPE ARCHITECTS'

## 2006 ANNUAL AWARDS PROGRAM

RECOGNIZING EXCELLENCE IN LANDSCAPE ARCHITECTURE

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The BSLA seeks to recognize excellence in the diverse practices of our members. To that end, all members are encouraged to submit their best work for review by the program jury. Projects should merit recognition in one or more of the following areas:

- Social, Cultural, or Environmental Significance
- Quality, Craftsmanship, Creativity, or Artistry
- Innovative Technologies, Techniques, or Concepts
- Enhancement of the Public's Awareness and Perception of the Field of Landscape Architecture

### Awards

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**Award of Excellence** – Each year the Jury may select one entry that represents an outstanding advancement or contribution to the profession of landscape architecture.

**Honor Award** – The highest award in each category (Multiple Honor Awards may be given in each category.)

**Merit Award** – An award recognizing superior professional accomplishment (Multiple Merit awards may be given in each category.)

**Student Award of Excellence** – This award includes a \$300 grant.

### Award Categories

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#### 1. LANDSCAPE ARCHITECTURAL DESIGN CATEGORY

Includes site-specific design work. Within the Design Category, you should designate one of the following subcategories: *(Please note that the jury may reassign a submission category if they deem it more appropriate than the entrant's designated category.)*

Urban Design	Transportation
Parks and Recreation Facilities	Memorials
Residential and Garden Design	Commercial/Institutional Design
Historic Preservation, Restoration, and Rehabilitation	Interior Landscape Design
Waterfront Design	Landscape Art
Streetscape Design	Mature Works (projects completed at least 15 years ago)
Housing/Community Development	Un-built Works
Sustainable Design	(Visionary projects exemplifying cutting edge landscape architectural theory)
Reclamation and Conservation (including wetlands, brownfields, etc.)	Student Works (open to all BSLA Student Chapter members)

#### 2. PLANNING CATEGORY

Please indicate one of the following subcategories: Landscape Analysis and Planning, Research, or Communication. Student works may be submitted under any Planning subcategory.

'Landscape Analysis and Planning' includes projects that lead to, guide, or evaluate landscape architectural design, including master plans, analysis, policies, programs, and environmental assessments, etc.

'Research' includes work of scientific rigor or historical research typically giving evidence of examining a problem, using scientific methods and arriving at supported and original findings or solutions of value to the profession.

'Communication' includes providing landscape architectural information, technology, theory, or practice to those within and/or outside the profession. Entries may include publications, exhibits, and/or video presentations.

## SUBMISSION REQUIREMENTS

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**Please note: This year, there is a maximum number of submittals permitted by each firm**

Each submitting firm may submit a maximum of three Design Category entries, plus a maximum of three Planning Category entries.

### 1. Supporting Documentation

Required for all submissions. This is for office use only, and will not be reviewed by the Jury. Two printed copies required, to be provided separately (un-collated) from all other submission package materials. One page, one-sided, 8-1/2" x 11", 10 point minimum type size, no images. Supporting documentation may not include any descriptive text. Please do NOT include an electronic copy of this document on the Submittal CD which is described below. Provide the following information:

- A. Name and Location of the Project
- B. Suggested entry category and subcategory. Note: If the project would be better served by a designation not included in the award categories list, entrants may suggest another category designation for consideration of the Awards Committee and the Jury.
- C. Data on execution, dates, size, budgets, etc.
- D. Name and address of the landscape architect
- E. Contact person for the landscape architect, including delivery address, email address, phone number, and fax number. *(Please understand that the BSLA prefers to have most contact with entrants via email. We ask that those who have e-mail include their e-mail address as well as their telephone and fax numbers, and that all entries include a street address and zip code, not a post office box number.)*
- F. Name and address of owner/client
- G. Name and address of architects, contractors, and other significant contributing professionals.

### 2. Submittal Packages *(To be submitted for consideration by the jury.)*

**Entry Format Requirements and Updated Policies:**

Please note that the Entry format and submission policies will be strictly enforced. Please read the instructions carefully.

**Anonymity:** Design category submissions must be totally anonymous. Planning submissions do not have to be anonymous.

**Design Category:** Entrants must submit eight copies of all printed materials (there typically are seven Design jurors) and nine copies of CD with digital/graphic images. Copies must be collated and clipped into eight complete and separate groups. All material is to be placed in a paper envelope. No binders for design submissions, please. For Design submissions, firm identity may not be visible on *any* of the materials submitted, including the digital images or slides, disc formatting/name, etc. Photographs may not include members of the project team. Submissions with the identity of the entrant or the entrant's firm on any of the materials will be disqualified.

**Planning Category:** Entrants must submit five copies of the complete submission, including subject study, report, article, video presentations on CD, etc. (There typically are four Planning jurors). There is NO requirement to block entrant's/firm's identity on the Planning Category Submittal packages.

### Submittal packages to include:

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#### 1. DESCRIPTIVE STATEMENT (required for all submissions)

One page of text only (no images.) Page to be 8 1/2" x 11", one sided, with minimum 1/2 inch margins. Text type size to be 10 point minimum. Statement to include the following:

- A. Purpose of the project: Its program requirements and scope, existing conditions and the project's relationship to its context.
- B. Project design philosophy or intent
- C. Role of the landscape architect, as well as the role of the client, public, consultants, and contractors
- D. Project budget
- E. Significance: what makes it noteworthy and deserving of recognition, qualities such as sustainable design, exemplary public involvement process, innovation, extraordinary craftsmanship, breadth of impact, its effect on the public's perception of the profession, etc.
- F. Special factors: What is special or unusual about the problems encountered or other constraints, techniques used, innovative solutions or processes

## 2. GRAPHICS and IMAGES

### ■ DESIGN CATEGORY FORMAT REQUIREMENTS

- A. Design Submissions must be totally anonymous.
- B. **Printed Graphics** - A maximum of five pages of printed graphics is allowed. All pages must be one-sided and either 8-1/2" x 11" or 11" x 17", reproducible in an automatic collating copier (in the event that more than eight jurors will be reviewing the submittals). Keep in mind that the jurors find the printed plans and images important, so do not skimp on these and depend on the supplementary CD images.
  1. At least one plan of the project is required. Other graphics may be additional plans, diagrams, unique detailing, renderings, photographs, etc. (anything that can go through a copier.)
  2. At least one color copy of each graphic page is required, and eight copies may be black and white. However, the BSLA strongly recommends that all copies be color or of the highest quality black and white medium.
- C. **Supplementary Digital Images/slides** - Up to 20 digital images or slides may be submitted in addition to the printed graphics. PDF files of the 5 printed graphics pages in addition to the 20 digital image files are encouraged. See 'Digital Image Format Requirements' below. Please provide nine (9) CD copies.
- D. **Key to Supplementary Digital Images/Slides** - One page, one-sided, 8 1/2" x 11", 10 point minimum type size, minimum margin of 1/2 inch on all sides. No more than 50 words for any single image. The description shall be keyed to the image file name as described in 'Digital Image Format Requirements' below. As an alternative to a purely text key, computer thumbnail 'Index Prints' of the images with file names and with the descriptive text, up to a maximum of 2 pages total, may be submitted and is encouraged.

### ■ PLANNING CATEGORY FORMAT REQUIREMENTS

- A. Planning Submittals are NOT required to be anonymous.
- B. Five copies of the complete submission are required, for review by Jurors prior to the Jury day. (There typically are 4 Planning Category jurors.) Provide full copies of the particular study, report, article, etc. which is the subject of the submission. If the submission is a video presentation, please provide 5 copies of presentation on CD or VHS tape.
- C. **Supplementary Digital Images/slides** - Only one digital image or slide of the submission is required (of the cover of a document, or another signature image of the project), but up to 20 supplementary digital images or slides are allowed. Single page PDF files of significant report diagrams, plans, tables, and other graphics are encouraged. Please provide 5 copies of the CD if files in addition to the cover are provided. If the cover image is the only image submitted electronically, only ONE CD is needed.
- D. **Key to Supplementary Images/Slides** - (Five (5) copies to be included if images in addition to the document cover are provided. Not necessary if only the cover image is included on the CD.) One page, one-sided, 8 1/2" x 11", 10 point minimum type size, minimum of 1/2 inch margins. No more than 50 words for any single image. The description shall be keyed to the image file name as described in 'Digital Image Format Requirements' below. As an alternative to a purely text key, a computer thumbnail 'Index Print' of the images with file names and the descriptive text, up to a maximum of 2 pages total, may be submitted, and is encouraged.
- E. Five hard copy submittals of the subject document are REQUIRED. Digital submissions of entire planning entry documents in lieu of hard copies will NOT be accepted.

### ■ SUPPLEMENTARY DIGITAL IMAGE FORMAT REQUIREMENTS (Both design and planning categories)

- A. The BSLA strongly prefers that the supplementary images for all entries be submitted digitally on CD-rom rather than as slides. Hard copy slides will be accepted; however, an additional \$25 scanning fee will be charged to entries submitting hard copy slides.
- B. CD format is required. Zip discs will not be accepted due to limited readability on many computers.
- C. The discs must be readable by a PC and clearly labeled on both the case and the actual disc with the **project name only**. NOTE: For Design submittals, ensure that your disk is not automatically formatted with your company name, disclaimer, etc. Design entries which do not meet anonymity requirements will be disqualified and will not be reviewed by the Jury.
- D. Images to be provided in JPEG or single-page PDF formats only, with a maximum file size per image of 500kb, to ensure that images may be easily read on all computers. Each JPEG shall be a single image with no animation. PDF files must be single page only, as multiple page files can not be inserted into a Power Point presentation for review.
- E. Each image contained on the submission disc must have a file name with the project name and an alphabetical image 'number' (e.g.: ProjectName\_A.jpg, ProjectName\_B.jpg, etc.) Please use letter designations rather than numbers to ensure images will display in order. The printed Key to Images shall refer to the file names for image descriptions.
- F. At the Entrant's discretion, a PowerPoint slide show placing the Image files and PDFs of the graphic pages in order and inserting the Image Key text for each slide may be included on the Image CDs, along with the individual image files. PowerPoints may NOT include any animation, and must have a plain black background.

Please contact Kathy Lynch at 617-896-2603 (klynch@crja.com) with questions relating to format of entry submissions.

## Policy Issues

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- A. Reinforcement of Deadline: In fairness to all participants, the BSLA will be adamant. No submissions will be accepted after the deadline, for any reason. Please plan ahead and allow for traffic and bad weather!
- B. Anonymity: Design Category submissions must be totally anonymous. Planning Category submissions do not have to be anonymous.
- C. Non-Conflict of Interest Requirements for Jurors: No Juror's firm shall submit a project for an award, (with one exception - because the Planning Jury convenes in a different session than the Design Jury, Jurors in the Planning Jury may submit for a Design award, and vice versa.)
- D. Return of Submittal materials: If the entrant would like to have any materials and image disks remaining after the conclusion of Jury deliberations returned, a self-addressed pre-paid mailer or Fed-Ex slip must be provided with the submittal.

## Schedule

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**Deadline for Entries: 3:00 PM; Wednesday, February 8, 2006.** No late submissions will be accepted.

BSLA - Awards  
19 Harrison Street  
Framingham, MA 01702-2313  
tel 508.620.5018 fax 508.879.4892 info@BSLAweb.org

Jury Convenes **Saturday, March 11, 2006** –

Notification of Jury award selections will be made to winning entrants, via telephone, email, or fax **March 13 - 18, 2006**, or via standard mail post-marked approximately March 21, 2006.

Non-winning entrants will be notified by mail **after March 21, 2006**.

The Awards presentation will be made at the Annual BSLA Chapter Gala to be held **Thursday, April 27, 2006** at the Hotel Marlowe in Cambridge.

## Entry Fees

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For each submission, please enclose a check for \$100 BSLA members – \$150 non-members, payable to the Boston Society of Landscape Architects. All submissions with hard copy slides or without the required number of CD copies must include the additional \$25 scanning fee in the entry check.

Student category submissions will be accepted from full-time undergraduate or graduate student members, at a reduced fee of \$30. Student category entries submitted by classroom instructors will be accepted at the same rates as non-student submissions. All student category submissions with images in slide format are subject to the same additional \$25 costs for scanning as described under Supplementary Digital Image Format Requirements, above.

## Award Recipients

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Award recipients will be required to submit a 20" x 20" presentation board of their project dry mounted on black foam core, with specific dimensional requirements for the images and text, for display at the Annual BSLA Gala. Following the Gala, these boards will become the property of the BSLA to be used for educational purposes at events such as the annual State House Exhibit (great publicity for winning firms).

The images submitted digitally or included on the boards may be used on the BSLA website, and with full credit to the landscape architects, provided to news media as deemed appropriate by the BSLA to publicize the practice of landscape architecture.

**Note:** Boards must be received from the winning entrants by Friday, April 21, 2006. Award winners who do not provide boards will not receive award certificates until their boards have been received by the BSLA.